

# **Electronic Deployment Health Assessment User Guide Standard Operating Procedures**

EpiData Center Department

March 2017



**NAVY AND MARINE CORPS PUBLIC HEALTH CENTER**  
PREVENTION AND PROTECTION START HERE

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## Introduction

### Purpose

The DoD Deployment Health Assessment program ensures that all Service Members who are deployed for more than 30 days boots on ground are monitored periodically for both physical and mental health concerns as mandated by the Assistant Secretary of Defense for Health Affairs. The EpiData Center Department (EDC) Application Development and Data Systems Support (ADDSS) Division developed and maintains the Electronic Deployment Health Assessment (EDHA) system which assists in fulfilling this requirement. Five deployment health assessments are currently in use to monitor Service member health throughout their deployment cycle and up to three years after they return.

Each completion of an online assessment requires certification by an authorized Health Care Provider through a subsequent interview. The assessments can only be completed electronically using the EDHA application. Once certified as complete, a paper copy will be placed in the Service member's medical record or the records transferred to AHLTA. EDC epidemiologists in the Deployment Health Division utilize the information within the assessments to analyze positive screens for physical and mental health concerns, provider referrals, and evaluate overall compliance and completion. Their analysis allow for timely reporting of battle injuries, identifying specific deployment health threats and tracking of specific health related outcomes which may be related to military deployments.

## Roles and Responsibilities

### Deployer

Deployer accounts are for all Service members both active and reservists who deploy. Deployment Health Assessments (DHAs) completed in EDHA are a part of the medical record and help determine medical readiness. All Deployer Usernames are their full Social Security number with no hyphens or spaces.

### Health Care Provider

All assessments must be certified by a Health Care Provider within EDHA before they are completed. Although other roles may make notes in, view, or print assessments, only the Health Care Provider role may certify assessments.



Because of the sensitive information in the assessment, HCPs must be a Physician, Nurse Practitioner, Physician Assistant, Advanced Practice Nurse, Independent Duty Corpsman, Independent Duty Health Services Technician, Independent Duty Medical Technician, or Special Forces Medical Sergeant. All HCPs must complete their MHA Training before they are granted the role.

## Provider Screener

Provider Screeners are able to view and print Deployer's assessments, but are not able to certify them. Run AHLTA reports which can be copied and pasted into AHLTA notes. View at a glance referral status of Deployer assessments.

## Local Administrator

Local Administrators have the ability to create Deployer accounts, unlock Deployer accounts, reset Deployer passwords, and disassociate CACs from Deployer accounts. This role can also run reports which show missing PDHRAs, survey status report, and DMHA report standing. This role is useful to help facilitate the EDHA process on a local level and can be a POC for site trouble shooting.

## Provider Screener Trainee

Provider Screener Trainee access is reserved for students at Flight Surgeon School and those training to be Providers. All reports and access available with Provider Screener is also available with Provider Screener Trainee access. However, Provider Screener Trainees may only view approved test Deployer accounts. Upon graduation, Provider Screener Trainees will need to follow the standard guidelines for requesting additional access to EDHA.

## Logging On

### First time logon

Click "Register New Deployer Account."



EDHA Global / Login FOR OFFICIAL USE ONLY ABOUT

## Electronic Deployment Health Assessment

CAC Login

Username: Password: Sign in

Forgot Your Password

Register New Deployer Account

**Instructions**

Obtaining Access: Local Admins and Providers only—Please read this document for obtaining access: [Instructions for EDHA Access](#); System Authorization Access Request Form: [OPNAV 5239/14 \(Rev 3/2011\)](#)

Provider Registration: If you are a Provider and need to register, contact your Local Administrator (EDHA POC), or NMCPHC at (757)953-0737 or send email to the Help Desk by [clicking here](#).

Reserve Component: If you are a member of the Reserve Component, to complete this Assessment, you must contact the PCHRA CALL CENTER for a health care provider review: 1-888-PCHRA-99.

Active Component: If you are a member of the Active Component, your Unit will provide direction for the health care provider review process.

Per BUMEDNOTE 6100 of 05 April 2012, the Deployment Mental Health Assessment (DMHA) will be conducted in coordination with the Pre-Deployment Health Assessment (DD2795) and Post-Deployment Health Re-Assessment (DD2900).

This will require all providers to successfully complete the DMHA Training ([https://edhaedu.dhs.health.mil](#)) prior to reviewing and certifying the PCHRA/PSHRA and DMHA.

**Privacy Act Statement**

Authority: 10 U.S.C. 136 Chapter 55, 1074f, 3013, 5013, 8013 and E.O. 9397

Principal Purpose: To assess your state of health after deployment outside the United States in support of military operations and to assist military healthcare providers in identifying and providing present and future medical care to you.

Routine Use: To other Federal and State agencies and civilian healthcare providers, as necessary, in order to provide necessary medical care and treatment.

**Online Training Tools**

Online Training Tools for Deployment Health Assessments (DHA): Three online training tools have been prepared for Deployment Health Assessment Healthcare Providers as well as users. Please click the desired link below to access the tool:

- New eDHA Release - Provider Section
- New eDHA Release - Service Member Section

FOR OFFICIAL USE ONLY

On the new page, use the arrows to navigate through and create a new Deployer Account.

EDHA Global / Notice FOR OFFICIAL USE ONLY

## Notice

You are now registering with the EDHA Global database.

After completing your profile information, you will be able to complete a Pre-Deployment, Post-Deployment, or Post-Deployment Health Reassessment assessment which will be reviewed by your health care provider.

However, if you have a medical issue that needs immediate attention, please contact your health care provider directly.

To begin, press the right arrow.

Cancel

NOTICE CAPTCHA SSN YOUR ACCOUNT PASSWORD SECURITY REVIEW

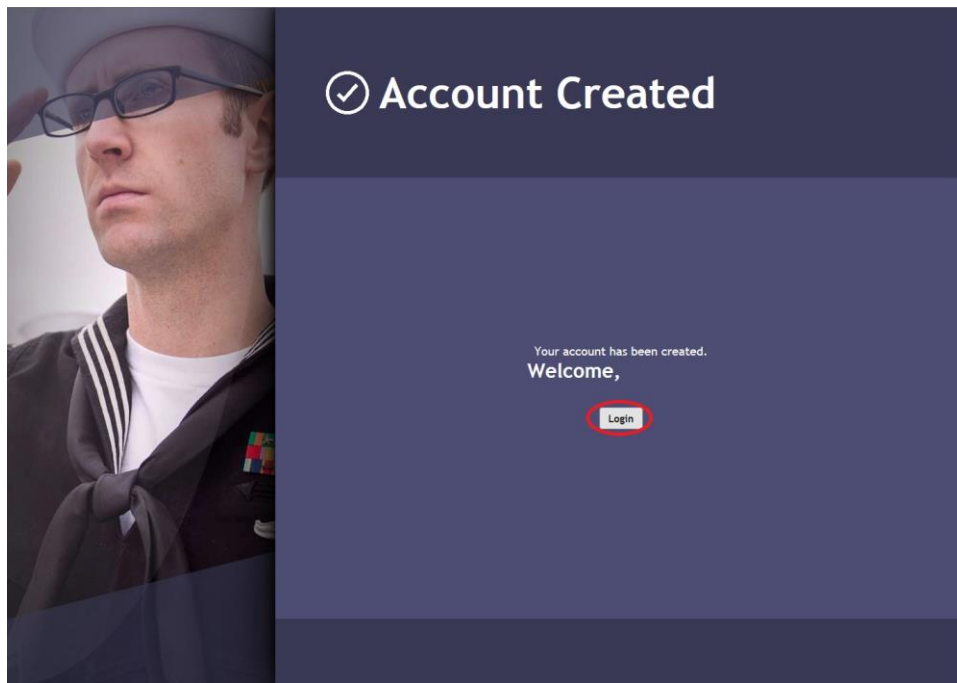
The page will not allow you to continue until all fields are correctly filled out on the current page.



The CAPTCHA is not case sensitive and there are no spaces in between the characters. All passwords must be 15 characters and include two uppercase, two lowercase, two numbers, and two special characters (!,@,#,\$, etc.). Spaces are not allowed in passwords.

All fields are required to register a new account. Once all pages are completed, click the final arrow on the “Review” page.

To login immediately, click “Login” on the “Account Created” page.



The CAC currently in the system will be registered with the account created. Do not attempt to create an account with another member’s CAC in the system.

### Logon to existing account

- CAC Logon – If the Deployer has already registered for an account, click “CAC Login.”





The screenshot shows the 'Electronic Deployment Health Assessment' login page. At the top, it says 'EDHA Global / Login' and 'FOR OFFICIAL USE ONLY'. The main heading is 'Electronic Deployment Health Assessment'. Below this, there is a 'CAC Login' button highlighted with a red oval. Underneath, there are fields for 'Username:' and 'Password:', both with input boxes. To the right of the password field is a 'Sign In' button. Below these fields are links for 'Forgot Your Password' and 'Register New Deployer Account'. The bottom section contains 'Instructions' and a 'Privacy Act Statement'.

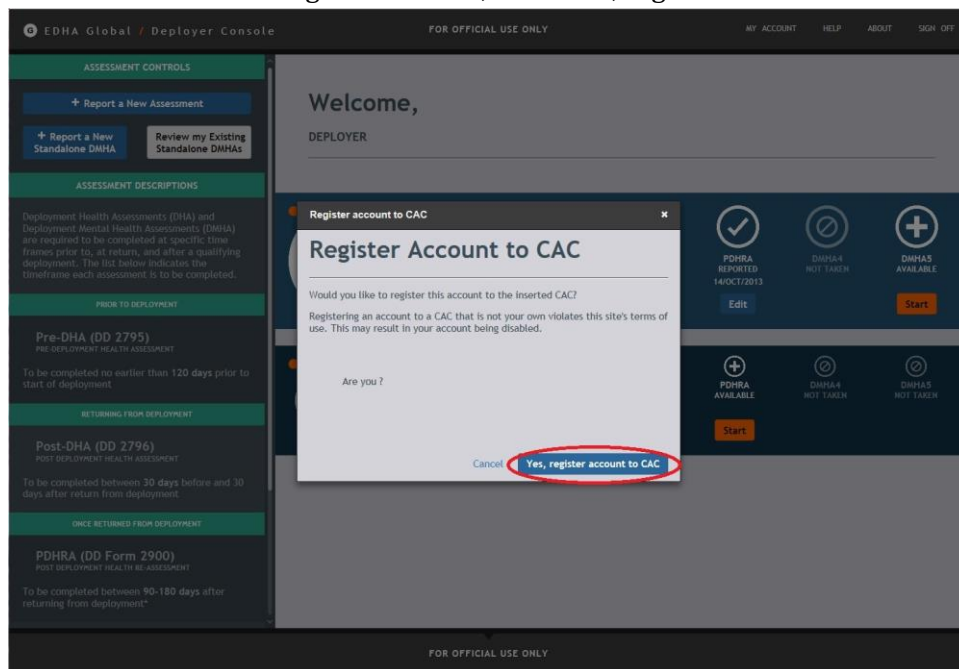
- Username and Password login – If the Deployer has already registered for an account enter the Social Security Number in the Username field and the password associated with the account. Then click “Sign In.”  
To access your other EDHA roles, enter the Username associated with that role.  
Once the initial login is complete, the user will be prompted to enter their response for the secret question used during account registration.

This screenshot is similar to the one above, but with red arrows pointing to the 'Username:' field, the 'Password:' field, and the 'Sign In' button, indicating the login process. The 'Sign In' button is also circled in red. The rest of the page content, including the 'Instructions' and 'Privacy Act Statement' sections, remains the same.





Upon login with the Username and Password, the user will be prompted to register their CAC with the account. To register the CAC, click “Yes, register account to CAC.”



## Username

The Social Security Number will always be the Username for all Deployer access in EDHA.

All additional access in EDHA will have their own Username created by the EDHA Help Desk. If you have forgotten your Username for an additional access please contact the [EDHA Help Desk](#).

If a user does not currently have access to a role, follow the guidance in [Requesting Access as a Provider, Provider Screener, Local Administrator, or Provider Screener Trainee](#).

## Locked Account

If an account has been “Administrative Locked,” please call or email the [EDHA Help Desk](#).

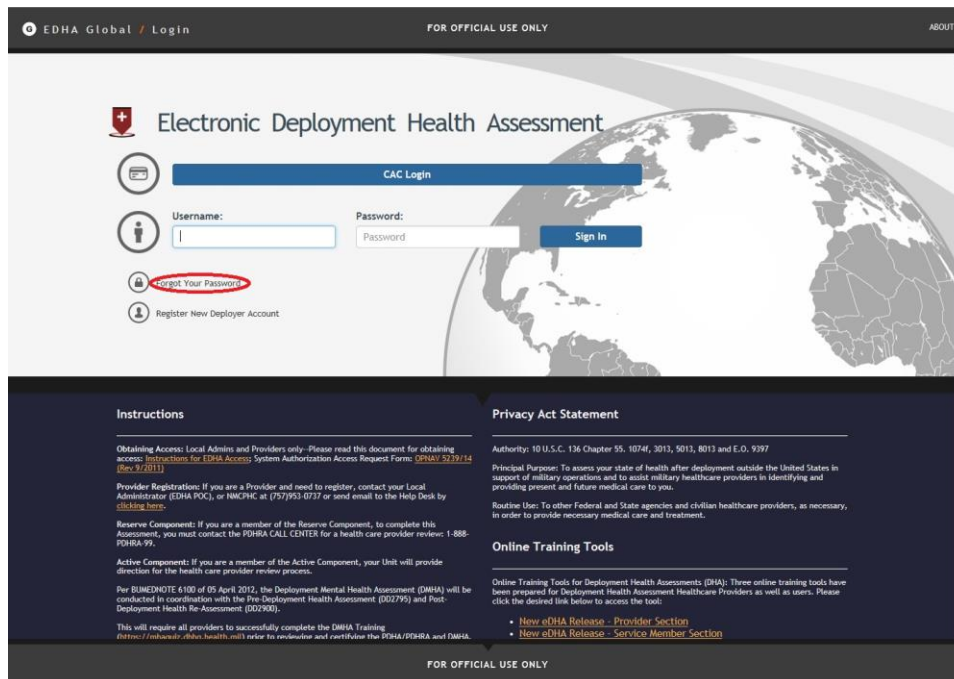
## Forgot Password

If the wrong password is entered into the Password field three times, a Forgot Password window will pop up and help you reset your password.

Passwords can only be reset once in a 24 hour period.

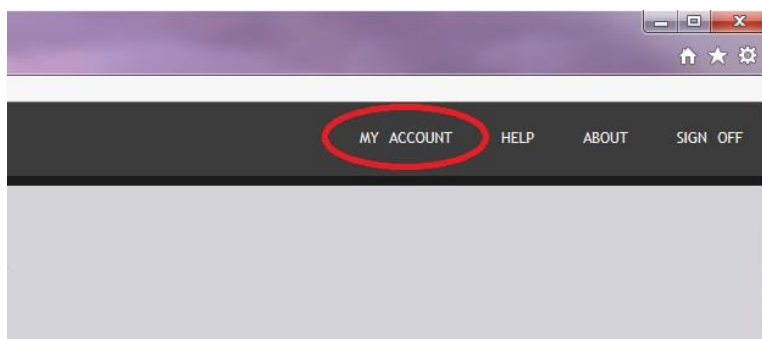


Users that have forgotten their password and cannot login with their CAC can click “Forgot Password” on the homepage.



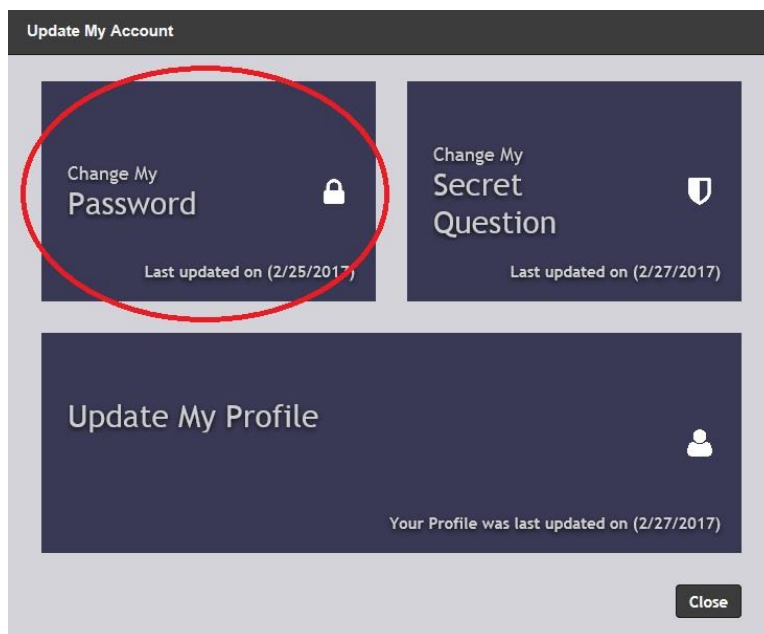
When the User clicks “Forgot Password,” the site will prompt an answer their Secret Question and confirm their Social Security Number, first and last name, and Service Branch before directing them to reset the password. All passwords must be 15 characters long and contain two numbers, two uppercase alpha characters, two lowercase alpha characters, two non-alpha characters (!,@,#,\$, etc.). Spaces are not allowed in passwords.

Passwords can also be reset once logged onto EDHA. Click “MY ACCOUNT” on the top toolbar.



Click “Change My Password.”



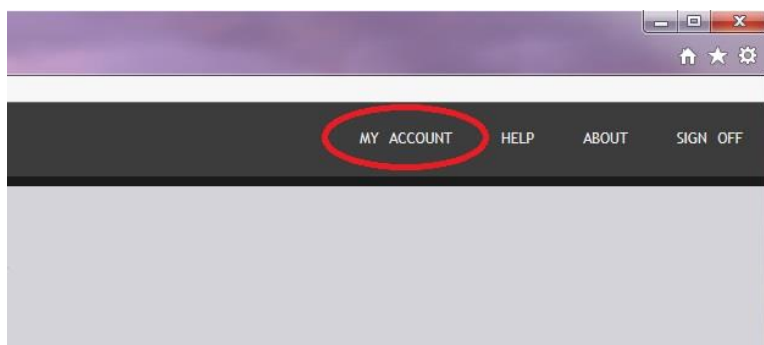


Enter new password and confirm the password. Then click “Enter.” All passwords must be 15 characters long and contain two numbers, two uppercase alpha characters, two lowercase alpha characters, two non-alpha characters (!,@,#,\$, etc.). Spaces are not allowed in passwords.

Any further problems with passwords should be directed to the [EDHA Help Desk](#).

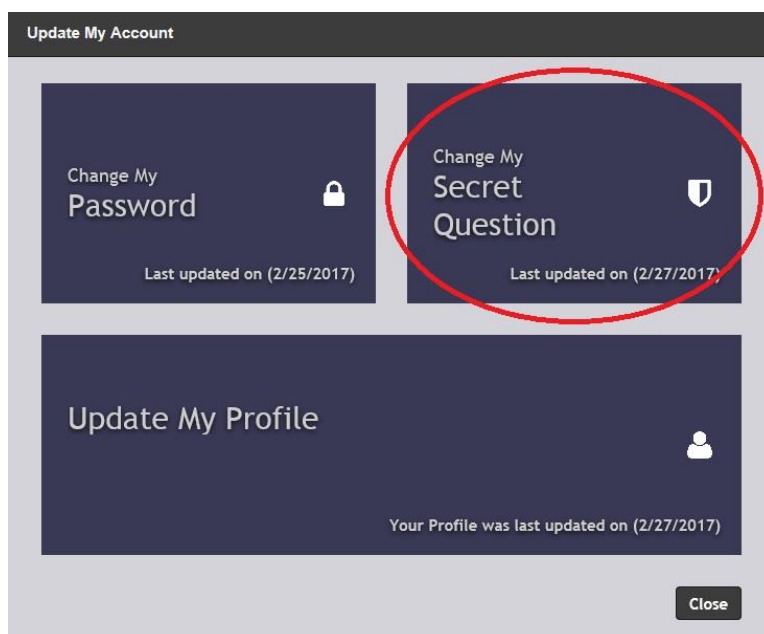
### Resetting Secret Question

Any User can update their Secret Question by clicking “MY ACCOUNT” on the top bar.



Click “Change My Secret Question.”



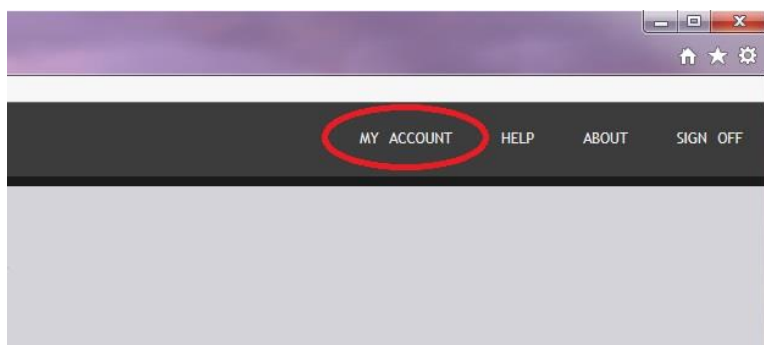


The user will have the option to pick which Secret Question to answer. They will fill in the “New Secret Answer” and “Confirm Secret Answer” fields and click “Update Answer.”

Only the user can update their profile information. Any further requests for resetting Secret Question must be sent to the [EDHA Help Desk](#).

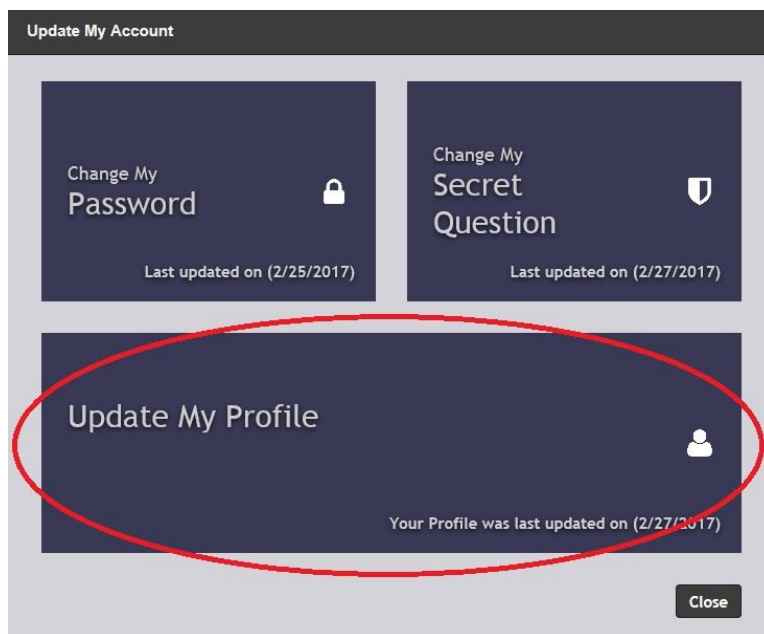
## Updating Name

To update your name within EDHA, click “My Account” on the top toolbar.



Then click “Update My Profile.”





Update any required fields and click “Submit.”

Only the user can update their profile information. Any further requests for name update must be sent to the [EDHA Help Desk](#).

## Disassociate CAC

If a CAC is associated with an account that is not the Service member, contact the [EDHA Help Desk](#).

## EDHA User Guide

### Assessment Completion Timeline

#### [DD 2795 Pre-Deployment Health Assessment](#)

- to be completed no earlier than 120 days prior to start of deployment

#### [DD 2796 Post Deployment](#)

- to be completed between 30 days before and 30 days after return from deployment

#### [DD 2900 Post Deployment Reassessment - PDHRA](#)

- to be completed between 90-180 days after returning from deployment



## DD 2978 Deployed Mental Health Assessment - DMHA

- two surveys to be completed between 181-545 days and 546-910 days after returning from deployment

### Start a New Assessment

EDHA Global / Deployer Console

FOR OFFICIAL USE ONLY

MY ACCOUNT HELP ABOUT SIGN OFF

**ASSESSMENT CONTROLS**

+ Report a New Assessment

+ Report a New Standalone DMHA Review my Existing Standalone DMHAs

**ASSESSMENT DESCRIPTIONS**

Deployment Health Assessments (DHA) and Deployment Mental Health Assessments (DMHA) are required to be completed at specific time frames prior to, at return, and after a qualifying deployment. The list below indicates the timeframe each assessment is to be completed.

**PRIOR TO DEPLOYMENT**

Pre-DHA (DD 2795)  
PRE-DEPLOYMENT HEALTH ASSESSMENT

To be completed no earlier than 120 days prior to start of deployment

**RETURNING FROM DEPLOYMENT**

Post-DHA (DD 2796)  
POST-DEPLOYMENT HEALTH ASSESSMENT

To be completed between 30 days before and 30 days after return from deployment

**ONCE RETURNED FROM DEPLOYMENT**

PDHRA (DD Form 2900)  
POST-DEPLOYMENT HEALTH RE-ASSESSMENT

To be completed between 90-180 days after returning from deployment

**Welcome, DEPLOYER**

**Latest Deployment**

Deployed: Not Specified  
Returned: 04/Aug/2013

PREDHA NOT TAKEN POSTDHA NOT TAKEN PDHRA REPORTED 14/OCT/2013 DMHA-4 NOT TAKEN DMHA-5 AVAILABLE

Edit Start

**Deployment #2**

Deployed: Not Specified  
Returned: Aug 2013

PREDHA CERTIFIED 23/JUL/2014 POSTDHA AVAILABLE PDHRA AVAILABLE DMHA-4 NOT TAKEN DMHA-5 NOT TAKEN

View Start Start

FOR OFFICIAL USE ONLY

Click in the field “Date of Departure” and select the date of your latest departure from theater or to the best of your knowledge the date of departure of your upcoming deployment.

The system will list all available surveys for that date. After selecting the desired assessment, you will be directed to the assessment page.

A “Notice” window with the Privacy Act Statement will pop up. Click “OK” after reading the statement.

If a page with required information is not completely filled out, an orange dot will appear next to that page. When a page is completely filled out, the orange dot will disappear.





EDHA Global / Assessment

FOR OFFICIAL USE ONLY

HELP ABOUT

PreDHA  
(DD Form 2795, June 2012)  
PRE DEPLOYMENT HEALTH ASSESSMENT

Time Left: 01:59:10 [Reset Time](#)

**CONTROLS**

[Save](#) [Print](#) [Exit](#)

**SEGMENTS**

- Demographics: Profile
- Demographics: Contact Information**
- Demographics: Deployment Information
- Health Assessment: General Health Information
- Health Assessment: Current and Past Health History - Part I
- Health Assessment: Current and Past Health History - Part II

**Demographics: Profile**

Last Name:  First Name:  Middle Initial:

Social Security Number:  Today's Date (dd/mm/yyyy):

Date of Birth (dd/mm/yyyy):  Gender: ☐ Male ☐ Female

Service Branch: ☐ Air Force ☐ Army ☐ Navy ☐ Marine Corps ☐ Coast Guard ☐ Civilian Expeditionary Workforce (CEW) ☐ USPHS ☐ Other Defense Agency

Component: ☐ Active Duty ☐ National Guard ☐ Reserves ☐ Civilian Government Employee

Pay Grade: ☐ E1 ☐ O1 ☐ W1 ☐ E2 ☐ O2 ☐ W2 ☐ E3 ☐ O3 ☐ W3 ☐ E4 ☐ O4 ☐ W4 ☐ E5 ☐ O5 ☐ W5 ☐ E6 ☐ O6 ☐ E7 ☐ O7 ☐ E8 ☐ O8 ☐ E9 ☐ O9 ☐ O10

List:

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FOR OFFICIAL USE ONLY

Use the arrows at the bottom of the page or click the page number on the left hand navigation pane to navigate through the assessment.

EDHA Global / Assessment

FOR OFFICIAL USE ONLY

HELP ABOUT

PreDHA  
(DD Form 2795, June 2012)  
PRE DEPLOYMENT HEALTH ASSESSMENT

Time Left: 01:59:10 [Reset Time](#)

**CONTROLS**

[Save](#) [Print](#) [Exit](#)

**SEGMENTS**

- Demographics: Profile
- Demographics: Contact Information**
- Demographics: Deployment Information
- Health Assessment: General Health Information
- Health Assessment: Current and Past Health History - Part I
- Health Assessment: Current and Past Health History - Part II

**Demographics: Profile**

Last Name:  First Name:  Middle Initial:

Social Security Number:  Today's Date (dd/mm/yyyy):

Date of Birth (dd/mm/yyyy):  Gender: ☐ Male ☐ Female

Service Branch: ☐ Air Force ☐ Army ☐ Navy ☐ Marine Corps ☐ Coast Guard ☐ Civilian Expeditionary Workforce (CEW) ☐ USPHS ☐ Other Defense Agency

Component: ☐ Active Duty ☐ National Guard ☐ Reserves ☐ Civilian Government Employee

Pay Grade: ☐ E1 ☐ O1 ☐ W1 ☐ E2 ☐ O2 ☐ W2 ☐ E3 ☐ O3 ☐ W3 ☐ E4 ☐ O4 ☐ W4 ☐ E5 ☐ O5 ☐ W5 ☐ E6 ☐ O6 ☐ E7 ☐ O7 ☐ E8 ☐ O8 ☐ E9 ☐ O9 ☐ O10

List:

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FOR OFFICIAL USE ONLY

The assessment cannot be submitted while there is missing required information. The assessment can be saved and closed at any time.



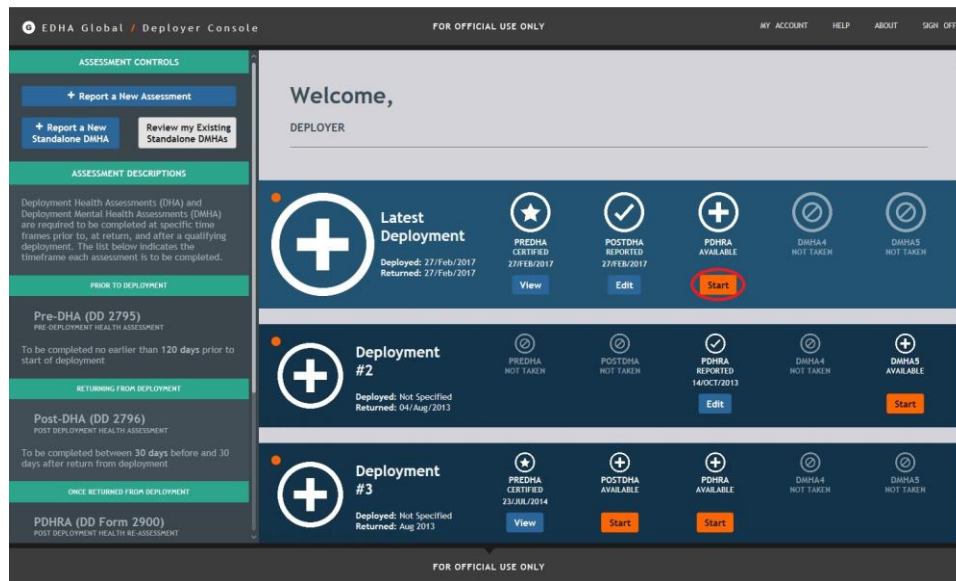
The screenshot displays the 'EDHA Global / Assessment' interface. On the left, a sidebar shows the 'SEGMENTS' list with 'Demographics: Profile' selected. The main area contains the 'Demographics: Profile' form. The 'Controls' section at the top left of the form has three buttons: 'Save' (highlighted with a red circle), 'Print', and 'Exit'. The form fields include: Last Name, First Name, Middle Initial, Social Security Number, Today's Date (dd/mm/yyyy), Date of Birth (dd/mm/yyyy), Gender (Male/Female), Service Branch (Air Force, Army, Navy, Marine Corps, Coast Guard, Civilian Expeditionary Workforce (CEW), USPHS, Other Defense Agency), Component (Active Duty, National Guard, Reserves, Civilian Government Employee), and Pay Grade (E1-E9, O1-O10, W1-W5, Other). A 'List:' dropdown is also present under 'Other Defense Agency'.

After you have completely filled in your assessment, click “Save.” And schedule a face to face with your healthcare provider. Your assessment is not complete until it has been certified by a credentialed healthcare provider.

## Associate Assessments

To associate a new assessment with a previous assessment, click the orange “Start” button under the assessment on the same line of the previous assessment





If the orange “Start” button is not visible under the assessment, the assessment is not available based on the [assessment completion timeline](#).

## Timer

Each page of the assessment is automatically set with a 2 hour limit. The timer will refresh every time a user navigates from one page to another.

To extend the time allowed, click “Reset Time” on the side of the Assessment to reset the 2 hour timer if necessary.



The screenshot displays the EDHA Global Assessment interface. The top header shows 'EDHA Global / Assessment' and 'FOR OFFICIAL USE ONLY'. The left sidebar contains a 'PreDHA (DD Form 2795, June 2012) PRE DEPLOYMENT HEALTH ASSESSMENT' section with a 'Time Left: 01:59:10' and a 'Reset Time' button circled in red. Below this are 'CONTROLS' (Save, Print, Exit) and 'SEGMENTS' (Demographics: Profile, Demographics: Contact Information, Demographics: Deployment Information, Health Assessment: General Health Information, Health Assessment: Current and Past Health History - Part I, Health Assessment: Current and Past Health History - Part II). The main content area is titled 'Demographics: Profile' and contains fields for Last Name, First Name, Middle Initial, Social Security Number, Today's Date (dd/mm/yyyy), Date of Birth (dd/mm/yyyy), Gender (Male/Female), Service Branch (Air Force, Army, Navy, Marine Corps, Coast Guard, Civilian Expeditionary Workforce (CEW), USPHS, Other Defense Agency), Component (Active Duty, National Guard, Reserves, Civilian Government Employee), and Pay Grade (E1-E9, O1-O10, W1-W5, Other). A 'List:' dropdown is also present. The bottom of the interface shows navigation arrows and 'FOR OFFICIAL USE ONLY'.

## Next Steps

After completing your assessment, contact your local healthcare provider to have your assessment certified. Until your assessment is both completed and certified, your assessment will not be marked as finished and you may still appear as non-compliant.

## Accessing Previous Assessments

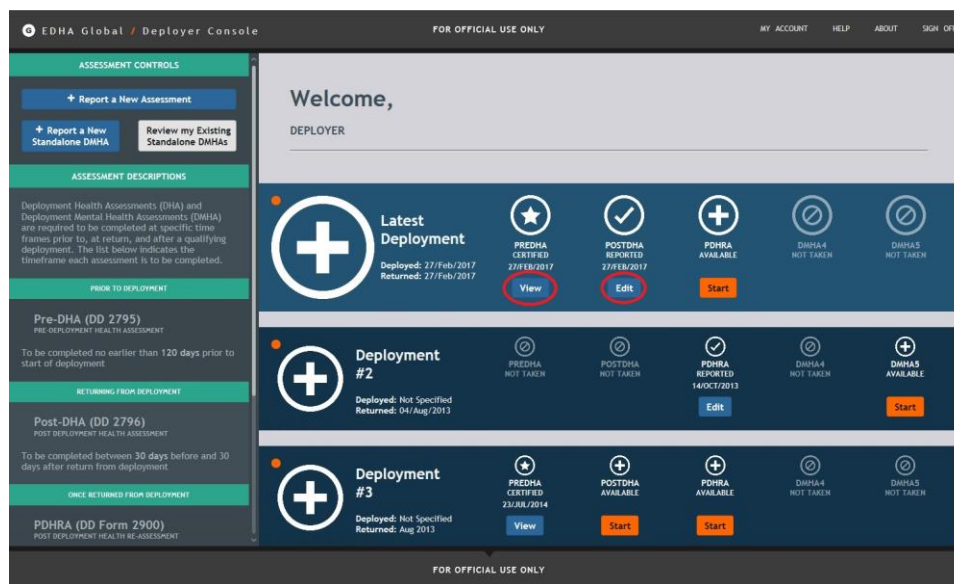
A user may access any previous assessment. From the My EDHA homepage, select the desired assessment.

Only non-certified assessments may be edited. However, previous assessments may be accessed at any time.

## Editing Previous Assessment

Under previously completed assessments, a blue button will read "View" or "Edit."





If the button reads “View,” the assessment has already been certified and can no longer be changed. If the button says “Edit,” the assessment has not yet been certified and can be edited and saved. Only non-certified assessments may be edited.

Click the blue “Edit” button under the desired assessment on the My EDHA homepage. All previous assessments will be visible.

After making any desired changes, click “SAVE” on the left panel before closing. Any changes not saved will not be applied to the assessment.

## Printing Assessment

Select the desired EDHA on the My EDHA homepage. All previous assessments will be visible.

Click “PRINT” on the left panel.



## Certification Progress

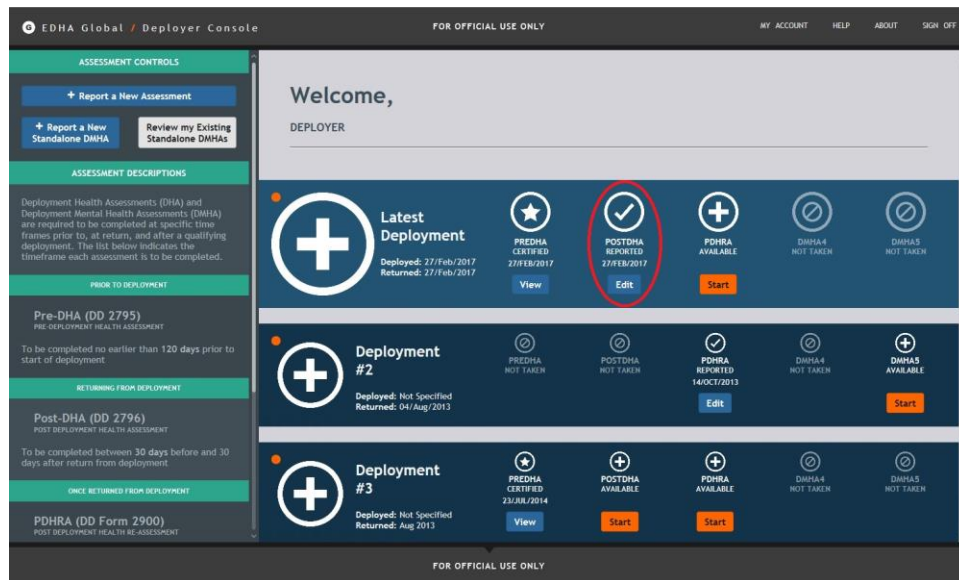
All previously completed assessments are visible to Deployers.

When the assessment is submitted by the Deployer and certified by the Health Care Provider, the circle above the assessment will have a white star, read “CERTIFIED” as well as the date of certification, and the blue button will read “View.”

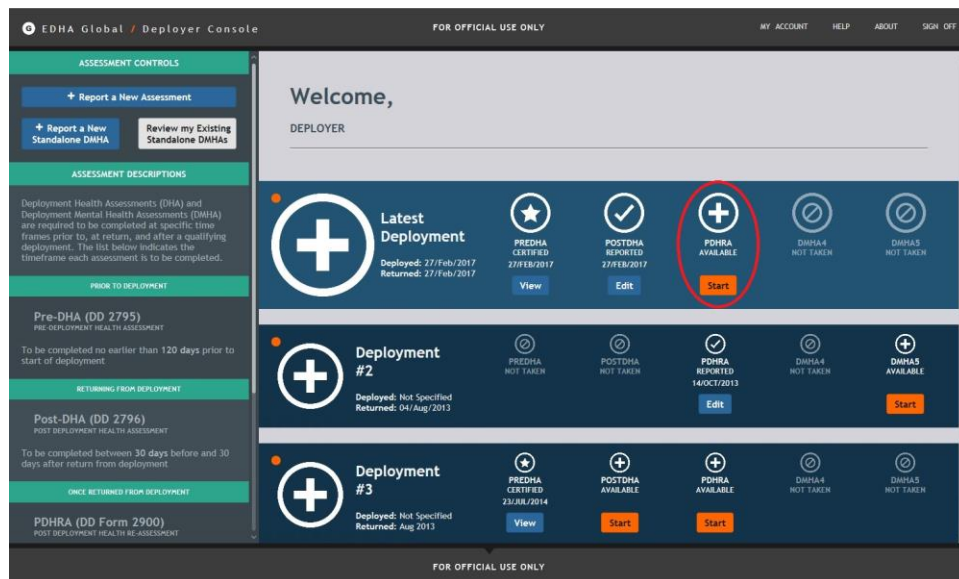




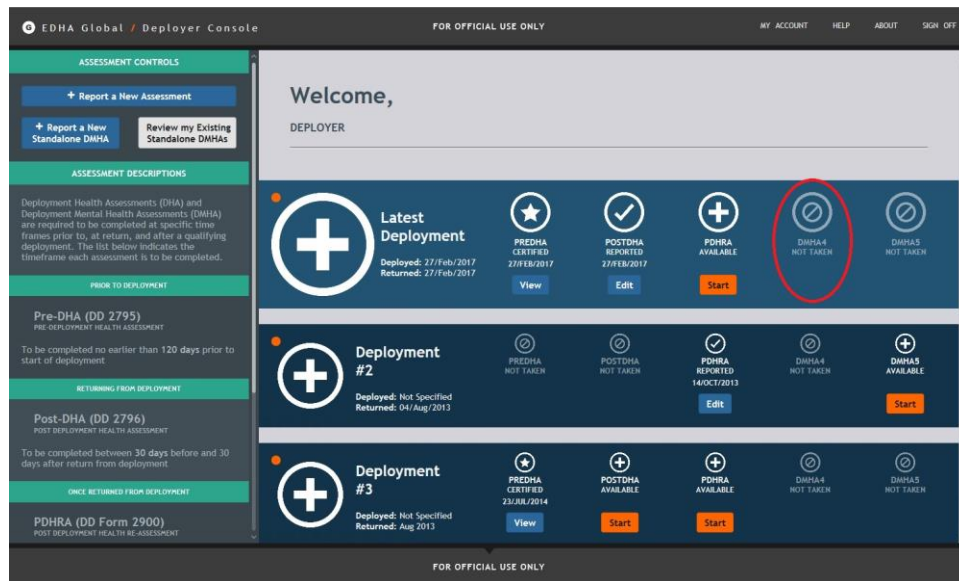
When the assessment is submitted but not yet certified, the circle above the assessment will have a white check, read “REPORTED” as well as the date of submission, and the blue button will read “Edit.”



When an assessment is available based on the [assessment completion timeline](#) but not yet completed, the while circle will have a plus sign, read “AVAILABLE,” and the orange button will read “Start.”



When an assessment is not available, the white circle and assessment title will be dulled and no button will be available below.



## Requesting Additional Access

All users requesting Provider, Provider Screener, Local Administrator, or Provider Screener Trainee, must provide a SAAR-N form with blocks 1-16b completed and copies of their MHA training to the [EDHA Help Desk](#).

Requirements for Accounts:

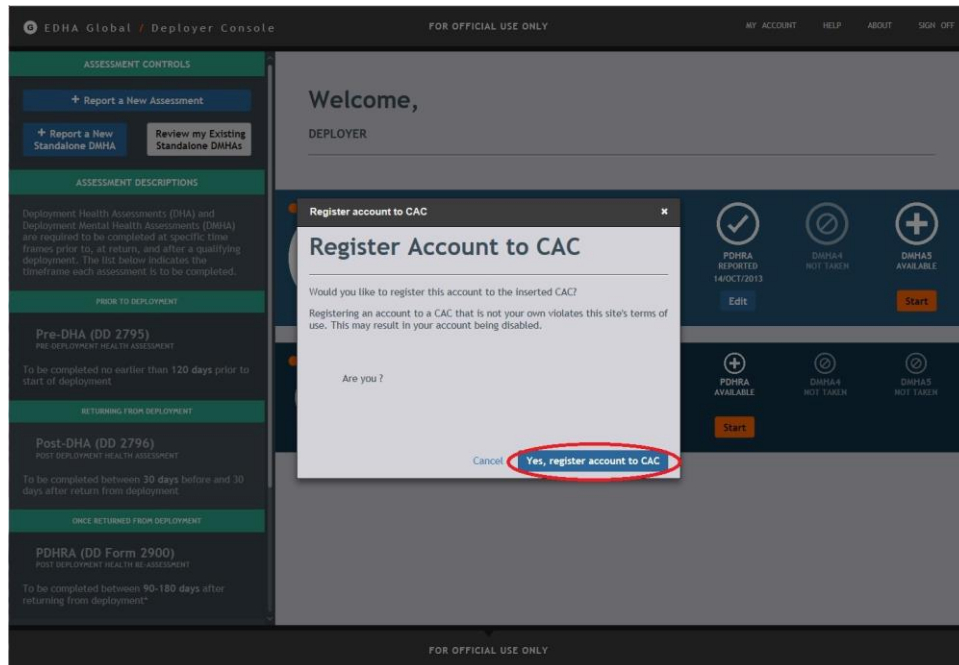
- Provider – Because of the sensitive information in the assessment, HCPs must be a Physician, Nurse Practitioner, Physician Assistant, Advanced Practice Nurse, Independent Duty Corpsman, Independent Duty Health Services Technician, Independent Duty Medical Technician, or Special Forces Medical Sergeant. Must complete their MHA and have submitted a SAAR with signed permission from their Department Head.
- Provider Screener – Because of the sensitive information, SAAR forms must be signed by the CO or XO.
- Local Administrator – Must have submitted a SAAR with signed permission from their Department Head.
- Provider Screener Trainee – Must have submitted a SAAR with signed permission from the Naval Aerospace Medical Institute (NAMI) Academics Department Head or Director of Academics



## Provider Guide

### Registering CAC

All roles can be registered to the user's CAC. After entering the Username and Password, you will be prompted with your secret question and CAPTCHA. Upon login, you will be prompted to register your CAC. To associate this account with your CAC, click "Yes, register account to CAC."



From now on, you will be able to choose which role you want to use when you login with your CAC.

### Finding a Service Member

Search for desired Service member by their Social Security Number by entering their SSN into the SSN field. Then, click the plus button to search. The Deployer's information will appear under "Selected Deployer."

The Service members DOD ID, SSN, first name, middle name, and last name will appear under "SERVICE MEMBER INFO" in the left panel.



The screenshot shows the EDHA Global Health Care Provider Console. The left sidebar contains several sections: 'SSN' with an input field and buttons 'Import SSN List' and 'SSN List...'; 'SELECTED DEPLOYER' with fields for SSN, Name, and DOB, and buttons 'I'm done with this individual', 'Previous Deployer', and 'Next Deployer'; and 'ASSESSMENTS' with a table showing assessment counts. The main panel displays a 'Welcome, HEALTH CARE PROVIDER' message, navigation buttons for 'Review Assessments', 'Review Referral Status', and 'Process AHLTA Reports', and informational links. A red circle highlights the SSN input field, and a red arrow points to the 'SELECTED DEPLOYER' section.

ASSESSMENTS	
Pre-DHA	UNCERTIFIED: 1 CERTIFIED: 1
Post-DHA	UNCERTIFIED: 1 CERTIFIED: 0
PDHRA	UNCERTIFIED: 1 CERTIFIED: 0

In the left panel under “ASSESSMENT,” the Deployer’s assessments will be visible and will show how many assessments are certified and how many are uncertified.

This screenshot is identical to the one above, but with a red circle highlighting the 'ASSESSMENTS' table in the left sidebar. The table shows the following data:

ASSESSMENTS	
Pre-DHA	UNCERTIFIED: 1 CERTIFIED: 1
Post-DHA	UNCERTIFIED: 1 CERTIFIED: 0
PDHRA	UNCERTIFIED: 1 CERTIFIED: 0

Click “Pre-DHA,” “Post-DHA,” or “PDHRA.” You will be able to view certified and uncertified assessments.





## Adding a List of SSNs

To search multiple SSNs at once, save the list of SSN in Notepad. Click “Import SSN List” on the side panel and locate the Notepad file that contains the list of SSNs. Click “Import.” The SSNs will now be included in the “SSN List.” Scroll through Deployers by clicking “Previous Deployer” or “Next Deployer.”

The screenshot shows the EDHA Global Health Care Provider Console. The left sidebar has a green header 'SSN' with a count of '2'. Below it are buttons: 'Add SSN' (with a plus icon), 'Import SSN List', 'SSN List...', and 'I'm done with my current list'. The 'SELECTED DEPLOYER' section shows fields for 'SSN:', 'Name:', and 'DOB:', followed by 'I'm done with this individual', 'Previous Deployer', and 'Next Deployer' buttons. The 'ASSESSMENTS' table lists 'Pre-DHA' (0 Uncertified, 0 Certified), 'Post-DHA' (0 Uncertified, 0 Certified), and 'PDHRA' (1 Uncertified, 0 Certified). The main content area has a 'Welcome, HEALTH CARE PROVIDER' message, three large buttons: 'Review Assessments', 'Review Referral Status', and 'Process AHLTA Reports', a 'Notices' section with text about DD Form 2796 and 2900, and an 'Informational Links' section with links to 'Alcohol Screening Guidance', 'AUDIT-C Scoring', 'Drinking Safety Handout', 'TBI Clinical Guidance', and 'TBI Fact Sheet'.

When finished click “I’m done with this individual.”

This screenshot is identical to the previous one, but a red arrow points to the 'I'm done with this individual' button in the 'SELECTED DEPLOYER' section.



## View Referral Status

To view a Deployer's referral status, click either "Pre-DHA," "Post-DHA," or "PDRHA" and then click "Review Referral Status."

The screenshot shows the EDHA Global Health Care Provider Console. The top navigation bar includes 'EDHA Global / Health Care Provider Console', 'FOR OFFICIAL USE ONLY', and links for 'MY ACCOUNT', 'HELP', 'ABOUT', and 'SIGN OFF'. The main interface is divided into a sidebar and a main content area.

**Sidebar:**

- SSN:** Includes 'Add SSN', 'Import SSN List', 'SSN List...', and 'I'm done with my current list'.
- SELECTED DEPLOYER:** Includes 'SSN:', 'Name:', 'DOB:', 'I'm done with this individual', 'Previous Deployer', and 'Next Deployer'.
- ASSESSMENTS:** Includes 'Pre-DHA' (UNCERTIFIED: 32, CERTIFIED: 28), 'Post-DHA' (UNCERTIFIED: 17, CERTIFIED: 28), and 'PDRHA' (UNCERTIFIED: 24, CERTIFIED: 48).

**Main Content Area:**

- Review Assessments:** A dropdown menu with 'Review Referral Status' selected.
- Process AHLTA Reports:** A dropdown menu.
- Review Referral Status - Pre-DHA:** A table with 5 rows of referral data.

	DATE COMPLETED:	DATE CERTIFIED:	REFERRALS:	
1.	03/Jan/2013	03/Jan/2013	Assigned: 1 Completed: 0 Not Indicated: 0	<a href="#">View</a>
2.	14/Jan/2011	01/May/2012	Assigned: 0 Completed: 1 Not Indicated: 0	<a href="#">View</a>
3.	04/Oct/2013	24/Jan/2017	Assigned: 1 Completed: 0 Not Indicated: 0	<a href="#">View</a>
4.	11/Jun/2010	30/Apr/2012	Assigned: 0 Completed: 1 Not Indicated: 0	<a href="#">View</a>
5.	30/Apr/2012	30/Apr/2012	Assigned: 0 Completed: 1 Not Indicated: 0	<a href="#">View</a>

FOR OFFICIAL USE ONLY

To view a referral, click "View" or "Edit." To close a referral click "Completed" or "No Longer Indicated." Add any comments in the "COMMENT" field. And click "Save My Changes."





EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

**Review and Update Referral Status**

View Pre-DHA (DD Form 2795, June 2012)

COMPLETED	CERTIFIED	SSN	NAME
03/Jan/2013	03/Jan/2013	741852963	Talor test

Below is the status of all referral(s) associated with the selected assessment.  
Remember to Save before leaving this page, or your changes will not be preserved.

**Save My Changes** Cancel

QUESTION	SELECTED OPTION	STATUS	COMMENT
12a. Primary Care, Family Practice, Internal Medicine	Within 24 hours	<input checked="" type="radio"/> Assigned <input type="radio"/> Completed <input type="radio"/> No Longer Indicated	

**Save My Changes** Cancel

Not Indicated: 0

FOR OFFICIAL USE ONLY

## Certify an Assessment

It is prohibited that Health Care Providers should certify their own assessment. This is against policy and will result in your account being Locked.

To certify an assessment, click "Edit" on the line of the desired assessment.



EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN 1

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 1 CERTIFIED: 1

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

### Review Assessments - Pre-DHA

1.	STATUS: Reported	DATE COMPLETED: 27/Feb/2017	LOCATION:	Edit
2.	STATUS: Certified	DATE COMPLETED: 23/Jul/2014	LOCATION:	View

FOR OFFICIAL USE ONLY

If a page with required information is not completely filled out, an orange dot will appear next to that page. When a page is completely filled out, the orange dot will disappear.

EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012) PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: View Demographics Reset Time

Time Left: 01:59:14

CONTROLS

Save Print Exit

BECCR (0) NMPS

SEGMENTS

Show All

Health Assessment: General Health Concerns and Hearing Concerns

Health Assessment: Alcohol Related Assessment

Health Assessment: PTSD Assessment

Health Assessment: Depression Assessment

Health Assessment: Life Stressor and Suicide Risk Assessment

### Health Assessment: General Health Concerns and Hearing Concerns

Deployer is deploying to N/A.

Has deployed N/A times before.

Last returned N/A

1. Address concerns identified on deployer questions 1 through 8. (Click here to view Deployer response(s)) for Q1 through Q5 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (If indicated)
Self health rating	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
MEB or PEB	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medical, dental, or mental health concern	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Pregnancy	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Head injury	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medications	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
History of mental health care	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	

FOR OFFICIAL USE ONLY



Use the arrows at the bottom of the page to navigate through the assessment. Or click on the page in the left panel.

EDHA Global / Assessment

FOR OFFICIAL USE ONLY

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [REDACTED] [View Demographics](#)  
 Time Left: 01:59:14 [Reset Time](#)

**CONTROLS**

Save Print Exit

BECD (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns
- Health Assessment: Alcohol Related Assessment
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment
- Health Assessment: Life Stressor and Suicide Risk Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to N/A .  
 Has deployed N/A times before.  
 Last returned N/A

1. Address concerns identified on deployer questions 1 through 8.  
 (Click here to view Deployer response(s)) for Q1 through Q5  
 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (If Indicated)
Self health rating	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
MEB or PEB	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medical, dental, or mental health concern	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Pregnancy	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Head injury	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medications	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
History of mental health care	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	

FOR OFFICIAL USE ONLY

The assessment cannot be submitted while there is required information incomplete. The assessment can be saved and closed at any time.

After you have completely filled in the review portion, sign the assessment on the last page.

Under “I certify that this review process has been completed,” click the radio button next to “Yes.”

Click your “Title.” Your name and date should auto populate in the field “Provider’s Name” and “Date (DD/MMM/YYYY).”

Click “Save” on the left panel to complete the certification.



EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [redacted] [View Demographics](#)  
 Time Left: 01:59:14 [Reset Time](#)

**CONTROLS**

Save Print Exit

BECIR (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns
- Health Assessment: Alcohol Related Assessment
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment
- Health Assessment: Life Stressor and Suicide Risk Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to N/A .  
 Has deployed N/A times before.  
 Last returned N/A

1. Address concerns identified on deployer questions 1 through 8.  
 (Click here to view Deployer response(s)) for Q1 through Q5  
 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (If Indicated)
Self health rating	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
MEB or PEB	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medical, dental, or mental health concern	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Pregnancy	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Head injury	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Medications	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
History of mental health care	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	

FOR OFFICIAL USE ONLY

To close the assessment, click “Exit” on the left side panel.

EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [redacted] [View Demographics](#)  
 Time Left: 01:53:28 [Reset Time](#)

**CONTROLS**

Save Print Exit

BECIR (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns
- Health Assessment: Alcohol Related Assessment
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to dfgdg .  
 Has deployed 6 times before.  
 Last returned Jan 2017

1. Address concerns identified on deployer questions 1 through 8.  
 (Click here to view Deployer response(s)) for Q1 through Q5  
 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (If Indicated)
Self health rating	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: Poor
MEB or PEB	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: sdfdsf
Medical, dental, or mental health concern	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: sdfdsf
Pregnancy	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	
Head injury	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A
Medications	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A

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## AHLTA Reports

After selecting the appropriate Deployer, click “Pre-DHA,” “Post-DHA,” or “PDHRA.” Then click “Process AHLTA Reports.”

EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN 3

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 0 CERTIFIED: 2

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

Process AHLTA Reports - Pre-DHA

AHLTA Responses

No data loaded.

1.	STATUS: Certified	DATE COMPLETED: 05/Mar/2009	LOCATION: N/A	Get Responses
2.	STATUS: Reported	DATE COMPLETED: 10/Dec/2012	LOCATION: ship	Get Responses
3.	STATUS: Certified	DATE COMPLETED: 17/May/2012	LOCATION: N/A	Get Responses

FOR OFFICIAL USE ONLY

Click “Get Responses” next to the desired assessment.

EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN 3

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 0 CERTIFIED: 2

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

Process AHLTA Reports - Pre-DHA

AHLTA Responses

No data loaded.

1.	STATUS: Certified	DATE COMPLETED: 05/Mar/2009	LOCATION: N/A	Get Responses
2.	STATUS: Reported	DATE COMPLETED: 10/Dec/2012	LOCATION: ship	Get Responses
3.	STATUS: Certified	DATE COMPLETED: 17/May/2012	LOCATION: N/A	Get Responses

FOR OFFICIAL USE ONLY





The AHLTA Response will populate. Click “Click select AHLTA Responses then click Ctrl+C to copy” then paste into AHLTA.

EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN:  
Name:  
DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 0 CERTIFIED: 2

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

Process AHLTA Reports - Pre-DHA

AHLTA Responses

DD Form 2795, APR 2003

Last Name, First Name, MI:

SSN:

Gender:  
Male

Service Branch:  
Coast Guard

Component:  
Reserves

Pay Grade:  
O2

Location of Operation:  
Africa

Deployment Location (IF KNOWN) (CITY, TOWN, or BASE):

List country (IF KNOWN):

Click select AHLTA Responses then click Ctrl+C to copy.

FOR OFFICIAL USE ONLY

## Provider Screener Guide

### Provider Screener Trainee

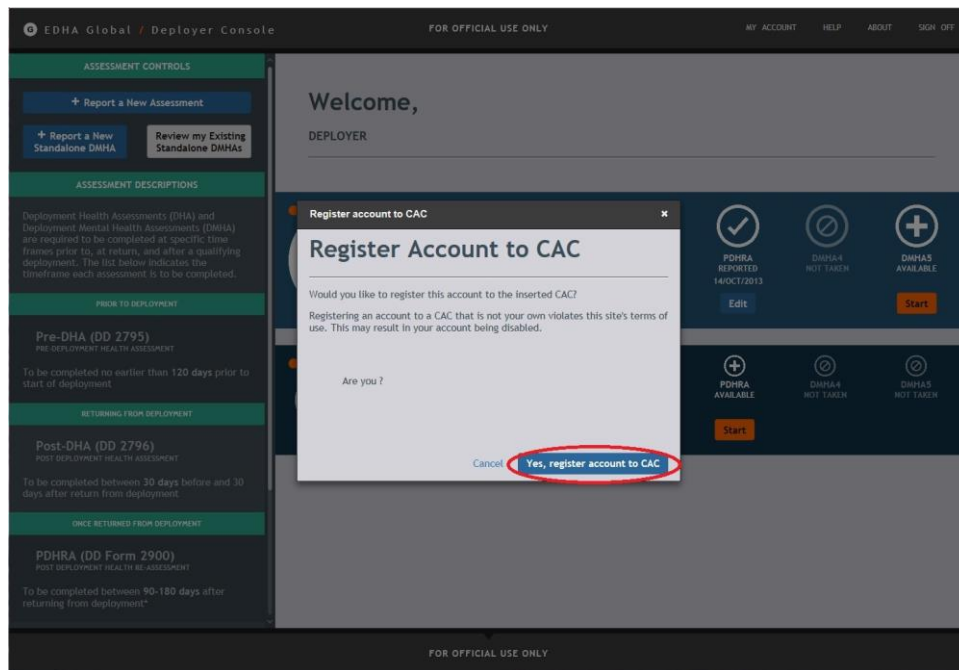
The role Provider Screener Trainee has the same functionality as Provider Screener. However, the access is limited to only select test socials and is used for training purposes only.

### Registering CAC

All roles can be registered to the user's CAC. After entering the Username and Password, you will be prompted with their secret question and CAPTCHA. Upon logon, you will be prompted to register your CAC. To associate this account with your CAC, click “Yes, register account to CAC.”







From now on, you will be able to choose which role you want to use when you logon with your CAC.

## Finding a Service Member

Search for desired Service member by their Social Security Number by entering their SSN into the SSN field. Then, click the plus button to search. The Deployer's information will appear under "Selected Deployer."

The Service members DOD ID, SSN, first name, middle name, and last name will appear under "SERVICE MEMBER INFO" in the left panel.



EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN 1

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Assessment Type	Uncertified	Certified
Pre-DHA	1	1
Post-DHA	1	0
PDHRA	1	0

Welcome, HEALTH CARE PROVIDER

Review Assessments Review Referral Status Process AHLTA Reports

Notices

Starting on 15 January 2008, The Post Deployment Health Assessments (DD Form 2796) and Reassessments (DD Form 2900) contain more specific questions regarding alcohol use, traumatic brain injuries (TBI), and post traumatic stress disorder (PTSD). Additional clinical information to assist you in your review of these forms are provided below and with the reviewer's window of the eDHA program. Please consult these guides as you conduct your assessment.

Informational Links

- [Alcohol Screening Guidance](#)
- [AUDIT-C Scoring](#)
- [Drinking Safety Handout](#)
- [TBI Clinical Guidance](#)
- [TBI Fact Sheet](#)

FOR OFFICIAL USE ONLY

In the left panel under “ASSESSMENT,” the Deployer’s assessments will be visible and will show how many assessments are certified and how many are uncertified.

EDHA Global / Health Care Provider Console FOR OFFICIAL USE ONLY MY ACCOUNT HELP ABOUT SIGN OFF

SSN 1

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Assessment Type	Uncertified	Certified
Pre-DHA	1	1
Post-DHA	1	0
PDHRA	1	0

Welcome, HEALTH CARE PROVIDER

Review Assessments Review Referral Status Process AHLTA Reports

Notices

Starting on 15 January 2008, The Post Deployment Health Assessments (DD Form 2796) and Reassessments (DD Form 2900) contain more specific questions regarding alcohol use, traumatic brain injuries (TBI), and post traumatic stress disorder (PTSD). Additional clinical information to assist you in your review of these forms are provided below and with the reviewer's window of the eDHA program. Please consult these guides as you conduct your assessment.

Informational Links

- [Alcohol Screening Guidance](#)
- [AUDIT-C Scoring](#)
- [Drinking Safety Handout](#)
- [TBI Clinical Guidance](#)
- [TBI Fact Sheet](#)

FOR OFFICIAL USE ONLY

Click “Pre-DHA,” “Post-DHA,” or “PDHRA.” You will be able to view certified and uncertified assessments.



## Viewing and Printing Assessment

To certify an assessment, click “Edit” on the line of the desired assessment.

The screenshot displays the EDHA Global Health Care Provider Console. The top navigation bar includes 'EDHA Global / Health Care Provider Console', 'FOR OFFICIAL USE ONLY', and links for 'MY ACCOUNT', 'HELP', 'ABOUT', and 'SIGN OFF'. The left sidebar contains sections for 'SSN' (with 'Add SSN', 'Import SSN List', and 'SSN List...' buttons) and 'SELECTED DEPLOYER' (with 'Name', 'DOB', and 'Previous Deployer' buttons). Below this is the 'ASSESSMENTS' section, which lists 'Pre-DHA', 'Post-DHA', and 'PDHRA' with their respective 'UNCERTIFIED' and 'CERTIFIED' counts. The main panel, titled 'Review Assessments - Pre-DHA', features a table with two rows of assessment data. The first row, labeled '1.', shows 'STATUS: Reported', 'DATE COMPLETED: 27/Feb/2017', and 'LOCATION:'. The 'Edit' button for this row is circled in red. The second row, labeled '2.', shows 'STATUS: Certified', 'DATE COMPLETED: 23/Jul/2014', and 'LOCATION:'. The 'View' button for this row is visible. The bottom of the console also displays 'FOR OFFICIAL USE ONLY'.

	STATUS:	DATE COMPLETED:	LOCATION:	
1.	Reported	27/Feb/2017		Edit
2.	Certified	23/Jul/2014		View

You will be able to view the assessment, as well as add comments, save, and print but not certify assessments.

To print the assessment, click print on the left panel.



EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [redacted] [View Demographics](#)  
 Time Left: 01:53:28 [Reset Time](#)

**CONTROLS**

Save Print Exit  
 BECIR (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns
- Health Assessment: Alcohol Related Assessment
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to dfgdg.  
 Has deployed 6 times before.  
 Last returned Jan 2017

1. Address concerns identified on deployer questions 1 through 8.  
 (Click here to view Deployer response(s)) for Q1 through Q5  
 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (if indicated)
Self health rating	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: Poor <input type="text"/>
MEB or PEB	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: sdfdsf <input type="text"/>
Medical, dental, or mental health concern	<input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: dfdsdf <input type="text"/>
Pregnancy	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
Head injury	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A <input type="text"/>
Medications	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A <input type="text"/>

FOR OFFICIAL USE ONLY

Use the arrows at the bottom of the page to navigate through the assessment. Or click on the page in the left panel.

EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [redacted] [View Demographics](#)  
 Time Left: 01:59:14 [Reset Time](#)

**CONTROLS**

Save Print Exit  
 BECIR (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns
- Health Assessment: Alcohol Related Assessment
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment
- Health Assessment: Life Stressor and Suicide Risk Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to N/A.  
 Has deployed N/A times before.  
 Last returned N/A

1. Address concerns identified on deployer questions 1 through 8.  
 (Click here to view Deployer response(s)) for Q1 through Q5  
 (Click here to view Deployer response(s)) for Q6 through Q8

Deployer Question	Deployer's Response	Provider Comments (if indicated)
Self health rating	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
MEB or PEB	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
Medical, dental, or mental health concern	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
Pregnancy	<input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
Head injury	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
Medications	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>
History of mental health care	<input checked="" type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	<input type="text"/>

FOR OFFICIAL USE ONLY



To close the assessment, click “Exit” on the left side panel.

EDHA Global / Assessment FOR OFFICIAL USE ONLY HELP ABOUT

PreDHA (DD Form 2795, June 2012)  
 PRE DEPLOYMENT HEALTH ASSESSMENT

SSN: [View Demographics](#)  
 Time Left: 01:53:28 [Reset Time](#)

**CONTROLS**

Save Print **Exit** (circled in red)

BEICR (0) NMPS

**SEGMENTS**

Show All

- Health Assessment: General Health Concerns and Hearing Concerns (INVALID)
- Health Assessment: Alcohol Related Assessment (INVALID)
- Health Assessment: PTSD Assessment
- Health Assessment: Depression Assessment

**Health Assessment: General Health Concerns and Hearing Concerns**

Deployer is deploying to dfjgld.  
 Has deployed 6 times before.  
 Last returned Jan 2017

1. Address concerns identified on deployer questions 1 through 8.  
[\(Click here to view Deployer response\(s\)\) for Q1 through Q5](#)  
[\(Click here to view Deployer response\(s\)\) for Q6 through Q8](#)

Deployer Question	Deployer's Response	Provider Comments (if indicated)
Self health rating <input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: Poor	<input type="text"/> *Required
MEB or PEB <input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: sdfdsf	<input type="text"/> *Required
Medical, dental, or mental health concern <input type="radio"/> Not answered <input checked="" type="radio"/> Deployer indicated concern or yes	Deployer's Response: dfdsdf	<input type="text"/> *Required
Pregnancy <input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes		<input type="text"/>
Head injury <input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A	<input type="text"/>
Medications <input type="radio"/> Not answered <input type="radio"/> Deployer indicated concern or yes	Deployer's Response: N/A	<input type="text"/>

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## AHLTA Reports

After selecting the appropriate Deployer, click “Pre-DHA,” “Post-DHA,” or “PDHRA.” Then click “Process AHLTA Reports.”

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SSN: 3

Add SSN +

Import SSN List SSN List...

I'm done with my current list

**SELECTED DEPLOYER**

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

**ASSESSMENTS**

- Pre-DHA UN-CERTIFIED: 0 CERTIFIED: 2
- Post-DHA UN-CERTIFIED: 1 CERTIFIED: 0
- PDHRA UN-CERTIFIED: 1 CERTIFIED: 0

**Process AHLTA Reports - Pre-DHA**

AHLTA Responses

No data loaded.

1.	STATUS: Certified	DATE COMPLETED: 05/Mar/2009	LOCATION: N/A	Get Responses
2.	STATUS: Reported	DATE COMPLETED: 10/Dec/2012	LOCATION: ship	Get Responses
3.	STATUS: Certified	DATE COMPLETED: 17/May/2012	LOCATION: N/A	Get Responses

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Click “Get Responses” next to the desired assessment.

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SSN 3

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 0 CERTIFIED: 2

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

Process AHLTA Reports - Pre-DHA

AHLTA Responses

No data loaded.

1.	STATUS: Certified	DATE COMPLETED: 05/Mar/2009	LOCATION: N/A	Get Responses
2.	STATUS: Reported	DATE COMPLETED: 10/Dec/2012	LOCATION: ship	Get Responses
3.	STATUS: Certified	DATE COMPLETED: 17/May/2012	LOCATION: N/A	Get Responses

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The AHLTA Response will populate. Click “Click select AHLTA Responses then click Ctrl+C to copy” then paste into AHLTA.

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SSN 3

Add SSN +

Import SSN List SSN List...

I'm done with my current list

SELECTED DEPLOYER

SSN: Name: DOB:

I'm done with this individual

Previous Deployer Next Deployer

ASSESSMENTS

Pre-DHA UNCERTIFIED: 0 CERTIFIED: 2

Post-DHA UNCERTIFIED: 1 CERTIFIED: 0

PDHRA UNCERTIFIED: 1 CERTIFIED: 0

Review Assessments Review Referral Status Process AHLTA Reports

Process AHLTA Reports - Pre-DHA

AHLTA Responses

DD Form 2795, APR 2003

Last Name, First Name, MI:

SSN:

Gender: Male

Service Branch: Coast Guard

Component: Reserves

Pay Grade: O2

Location of Operation: Africa

Deployment Location (IF KNOWN) (CITY, TOWN, or BASE):

List country (IF KNOWN):

Click select AHLTA Responses then click Ctrl+C to copy.

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## Local Administrator Guide

### Unlock Accounts

Click Accounts on the Local Admin Homepage. Click “Edit Existing User.” Search for user by first name, last name, or login in the “Search for Application User.” Filter search if desired by checking the appropriate boxes.

If the account is locked it will say “Yes” under “LOCKED” or “ADMINISTRATIVE LOCKED.”

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MY ACCOUNT ABOUT SIGN OFF

### Edit Existing User

#### Search Users to Edit

Search for Application User:

Search on: ☒ First name ☒ Last name ☒ Login

Filter For Roles: ☐ Deployer

Sort on: ☒ Last Name, First Name ☐ Login, Last Name, First Name ☐ Role, Last Name, First Name  
☐ First Name, Last Name ☐ Login, First Name, Last Name ☐ Role, First Name, Last Name

Total Accounts Per Page: 10

LOGIN:	ROLE:	LOCKED:	ADMINISTRATIVE LOCKED:	MODIFIED BY:	
	Deployer	No	No		<input type="button" value="Edit"/>
FULL NAME:		ON: 13/Feb/2017	ON: 27/Feb/2017	ON: 27/Feb/2017	

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Only the [EDHA Help Desk](#) can unlock an Administrative Locked account. If the account says “Yes” under “ADMINISTRATIVE LOCKED,” call or email the EDHA Help Desk.

If the account says “Yes” under “LOCKED,” click the blue “EDIT” button.

Uncheck the box next to “Locked.” Then click “Update Account Profile.”



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MY ACCOUNT ABOUT SIGN OFF

### Edit Existing User

To update an existing account, edit the information you'd like to modify then click Update Account Profile.

#### Account Information

Login Name/SSN: \_\_\_\_\_

Role: Deployer

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

DOS: \_\_\_\_\_

Service Branch: Marine Corps

Pay Grade: ES

Locked: ☒

#### Password

New Password:

Confirm Password:

#### Secret Question and Answer

Current Secret Question: Name of your pet

Select a Secret Question: \* Please select

#### CAC

Click and save to remove registered CAC

Return **Update Account Profile**

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## Update Deployer's Password or Secret Question

Click Accounts on the Local Admin Homepage. Click "Edit Existing User." Search for user by first name, last name, or login in the "Search for Application User." Filter search if desired by checking the appropriate boxes. Click the blue "Edit" button.

Update the password by entering the new password into the "New Password" and "Confirm Password" fields. All passwords must be 15 characters and include two uppercase, two lowercase, two numbers, and two special characters (!,@,#,\$, etc.). Spaces are not allowed in passwords.



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Return Account About Sign Off

**Edit Existing User**

To update an existing account, edit the information you'd like to modify then click Update Account Profile.

**Account Information**

Login Name/SSN: \_\_\_\_\_

Role: Deployer

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Service Branch: Marine Corps

Pay Grade: E5

Locked: ☐

**Password**

New Password: \_\_\_\_\_

Confirm Password: \_\_\_\_\_

**Secret Question and Answer**

Current Secret Question: Name of your pet

Select a Secret Question: \* Please select

**CAC**

Click and save to remove registered CAC

Return **Update Account Profile**

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To update the secret question, click the “Select a Secret Question” drop box.

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Return Account About Sign Off

**Edit Existing User**

To update an existing account, edit the information you'd like to modify then click Update Account Profile.

**Account Information**

Login Name/SSN: \_\_\_\_\_

Role: Deployer

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Service Branch: Marine Corps

Pay Grade: E5

Locked: ☐

**Password**

New Password: \_\_\_\_\_

Confirm Password: \_\_\_\_\_

**Secret Question and Answer**

Current Secret Question: Name of your pet

Select a Secret Question: \* Please select

**CAC**

Click and save to remove registered CAC

Return **Update Account Profile**

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After selecting a question, the answer boxes will appear. Enter the answer in the “Secret Question Answer” and “Confirm Answer” field. Then click “Update Account Profile.”



## Update User's Name

Click Accounts on the Local Admin Homepage. Click “Edit Existing User.” Search for user by first name, last name, or login in the “Search for Application User.” Filter search if desired by checking the appropriate boxes.

To update a Deployer’s name, click the blue “Edit” button.

Update the “First Name” and “Last Name” fields as needed. Then click the blue “Update Account Profile” button.





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Return Account About Sign Off

**Edit Existing User**

To update an existing account, edit the information you'd like to modify then click Update Account Profile.

**Account Information**

Login Name/SSH: \_\_\_\_\_

Role: Deployer

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Service Branch: Marine Corps

Pay Grade: E5

Locked: ☐

**Password**

New Password: \_\_\_\_\_

Confirm Password: \_\_\_\_\_

**Secret Question and Answer**

Current Secret Question: Name of your pet

Select a Secret Question: \* Please select

**CAC**

Click and save to remove registered CAC

Return **Update Account Profile**

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## Remove CAC

Click Accounts on the Local Admin Homepage. Click “Edit Existing User.” Search for user by first name, last name, or login in the “Search for Application User.” Filter search if desired by checking the appropriate boxes.

To disassociate a CAC with an account, click the blue “Edit” button. Then click the green “Click and save to remove registered CAC” button. Then click the blue “Update Account Profile” button.

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Return Account About Sign Off

**Edit Existing User**

To update an existing account, edit the information you'd like to modify then click Update Account Profile.

**Account Information**

Login Name/SSH: \_\_\_\_\_

Role: Deployer

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Service Branch: Marine Corps

Pay Grade: E5

Locked: ☐

**Password**

New Password: \_\_\_\_\_

Confirm Password: \_\_\_\_\_

**Secret Question and Answer**

Current Secret Question: Name of your pet

Select a Secret Question: \* Please select

**CAC**

Click and save to remove registered CAC

Return **Update Account Profile**

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## Create Deployer Account

Click Accounts on the Local Admin Homepage. Click “Create New User.”

Enter the Service member’s SSN in the “Login Name/SSN” field. In the drop down “Role” field, select “Deployer.” The fields “First Name,” “Last Name,” “New Password,” “Confirm New Password,” “Select a Secret Question,” “Secret Question Answer,” and “Confirm Answer” are required.

All passwords must be 15 characters and include two uppercase, two lowercase, two numbers, and two special characters (!,@,#,\$, etc.). Spaces are not allowed in passwords.

Click “Register New Account” to create account.

## EDHA Help Desk

[usn.hampton-roads.navmcpubhlthcenpors.list.nmcphc-edhahelpdesk@mail.mil](mailto:usn.hampton-roads.navmcpubhlthcenpors.list.nmcphc-edhahelpdesk@mail.mil)

Phone number 757 953 0737

DSN 377



#### POINT OF CONTACT

Navy and Marine Corps Public Health Center

Azad Al-Koshnaw

EpiData Center Department

757.953.0938

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